

TOWN OF MIDDLEFIELD PLANNING BOARD
SPECIAL MEETING MINUTES
January 20, 2022

PRESENT: Chair Sydney Waller, Andy Baugnet, Roy Kortick, Bill Ralston, Abby Rodd, Johnny Nemeč

Also: Neal Newman, Middlefield ZEO, Jeff Woeppeł, and Peg Leon Town Board Members

Meeting called to order 12:06 pm by Chair Waller

The purpose of the Special Meeting was called to develop a Request for Proposals (RFP) regarding a Comprehensive Plan update.

Each Planning Board member spoke about how they felt we should proceed updating the Comprehensive Plan, and developing a RFP for that purpose.

A. Baugnet made a motion to have the planning board prepare a survey in order to better understand what residents are concerned about for community. The survey would be mailed to Middlefield residents in lieu of assembling a Request for Proposals at this time. Motion 2nd B. Ralston, all in favor.

Chair Waller spoke of the importance of interviewing individual business and landowners who have existing Planned Development Districts (PDD's).

Secretary Baugnet will establish a mailbox at the U.S. Post Office in Cooperstown so surveys can be collected.

Motion to adjourn by B. Ralston , 2nd J. Nemeč . All in favor.

Meeting adjourned at 1:42 pm

Respectfully submitted,

Andrew G. Baugnet, Secretary

