

TOWN OF MIDDLEFIELD PLANNING BOARD  
MINUTES OF THE REGULAR MEETING  
September 7, 2023

PRESENT: Chair Sydney Waller, Andy Baugnet, Roy Kortick, Bill Ralston, Abby Rodd  
Also: Neal Newman, Middlefield ZEO, David Karl, Town Supervisor  
Meeting called to order 7:01 pm by Chair Waller

Minutes from August 3, 2023 meeting read. Motion to approve R. Kortick, 2<sup>nd</sup> B. Ralston. All in favor. Abstain A. Rodd

OLD BUSINESS

Cannabis Law Update: Public hearing was held August 8, 2023.

Comprehensive Plan Update: Short Term Rentals and Accessory Dwelling Units Focus Group public meeting was held. The next meeting will be Water Quality and Otsego Lake Quality on September 19, 2023 at 6PM. Further information is posted on the Town of Middlefield website.

Town Board Update: An update was given.

Definitions of a legal Dwelling were clarified. Accessory Dwelling Units (ADU's) and Short Term Rentals were also discussed. It was encouraged that planning board members watch the Webinar provided by NY Planning Federation on Short Term Rentals prior to the next meeting, and educate themselves in regards to ADU's .

Climate Smart Community Task Force Update: Working on culverts and Natural Resource Inventory

No New Business. Motion to adjourn 7:35 pm by, B. Ralston, 2<sup>nd</sup>. A. Rodd, all in favor.

The next meeting of the Middlefield Planning Board will be held on October 5, 2023 at 7:00 pm.

Andrew Baugnet  
Secretary