

Town of Middlefield
November 8, 2022
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The public hearing for the purpose of hearing comment on the 2023 Middlefield Town Budget was opened by Deputy Town Supervisor Peg Leon at 7:00pm. With no comments made, the hearing was closed with a motion by Pindar, second Branigan. Ayes-4 Nays-0. Motion carried.

The regular meeting of the Middlefield Town Board was opened at 7:05pm by Deputy Town Supervisor Peg Leon. The minutes of the October 11, 2022 town board minutes have been available for review. With clarifications made, the minutes were approved with a motion by Branigan, second Pindar. Ayes-4 Nays-0. Motion carried.

Present: Deputy Town Supervisor Peg Leon, Council members Jeff Woeppel, Kelly Branigan, Jen Pindar. Highway Superintendent Brendan Kraham, Zoning/IT Officer Neal Newman, Planning Board Chair Sydney Waller, Planning Board secretary Andy Baugnet, Town Attorney David Clinton, Kurt Terrel, Patricia Slater, Linda Flynn.
Absent: Town Supervisor Dave Karl.

Privilege of the Floor- Simple Subdivisions/Lot Line adjustments Patricia Slater. They are as follows:

1. Simple Subdivision for tax map 131.00-2-44.31. Lot size before adjustment 84.203 acres, lot size after adjustment 55.203 acres and 29 acres. The EAF (Environmental Assessment Form) was submitted, as well as a copy of the deed. Part 2 of the EAF was filled out by Deputy Town Supervisor Peg Leon. A Motion to approve was made by Branigan, second Pindar. Ayes-4 Nays-0. Motion carried.
2. Simple Subdivision Application of tax map 148.00-1-24.00 lot size before adjustment 100.063 acres, lot size after adjustment 64 and 36.063 acres. The EAF was submitted, as well as a copy of the deed. Part 2 of of the EAF was filled out by Deputy Town Supervisor Peg Leon. A Motion to approve was made by Branigan, second Pindar. Ayes-4 Nays-0. Motion carried.
3. Lot line adjustment. Parcel #1 tax map number 131.00-2-44.01 1.722 acres. Parcel # 1 after adjustment 0 acres. Parcel #2 tax map number 131.00-2-44.31, 55.203 acres, after adjustment 56.925. The deed was submitted. A Motion to approve was made by Woeppel, second Branigan. Ayes-4 Nays-0. Motion carried.

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4. Lot line adjustment. Parcel #1 tax map number 148.00-1-1.00. Before adjustment was 95.563 acres. Parcel #1 after adjustment 74.1 acres. Parcel #2 tax map #131.00-2-44.31 before adjustment 56.925 acres. Parcel #2 acreage after adjustment 78.388. The deed was submitted. A Motion to approve was made by Pindar, second Branigan. Ayes-4 Nays-0. Motion carried.

Roy Kortick approached the town board regarding his ongoing request for a 4 way stop on Rezen Rd. and Co. Hwy. 35. The Town of Middlefield highway department will not place a curb , but Highway Superintendent Brendan Kraham will work with Mr. Kortick to try and find an amicable solution to his concerns.

Highway Superintendent's Report- The Ottaway Road culvert replacement project requires board approve to move forward. This is a FEMA project. ARPA funds will cover the town portion of this project. A Motion to approve the engineering costs, and to move forward on the project as a whole was made by Branigan, second Pindar. Ayes-4 Nays-0. Motion carried. The vendor for the new truck being purchased by the town is attempting to add surcharges of \$10,000 more to an already signed contract. A copy of the contract will be reviewed by Town Attorney David Clinton. Brendan is requesting and additional \$95,000.00 from the unassigned fund balance to be transferred to the CHIPS account DB5112.21. A Motion to approve was made by Pindar, second Branigan. Ayes-4 Nays-0. Motion carried. Brendan wants to purchase a used plow truck to have since the new truck will take two years to obtain. Once the new truck arrives, the older trucks will go to auction.

The financial report was distributed by the bookkeeper to the board.

Planning Board Report- Andy Baugnet gave a report to the board. The proposed Solar Law was discussed. The Planning Board looked at it again, and the Zoning Officer and Town Attorney have reviewed it as well. A Motion to have a public hearing before the December 13, 2022 town board meeting was made by Pindar, second Branigan. Ayes-4 Nays-0. Motion carried.

Zoning Officer/IT Officer Report- Neal Newman gave his report to the board.

Old Business- A Motion to approve the 2023 town budget was made by Branigan, second Pindar. Ayes-4 Nays-0. Motion carried. The Town Supervisor will file the a copy with the County Clerk. A Motion to go into executive session to discuss the union contract for highway employees was made by Branigan, second Pindar. Ayes-4 Nays-0.

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Motion carried. A Motion to come out of executive session was made by Branigan second Woeppel. Ayes-4 Nays-0. Motion carried.

New Business- A County wide ambulance service for permanent operating territory letter was received. The Town Supervisor will send a letter of support.

Policy review. Procurement Policy review. A Motion to approve the policy with changes was made by Woeppel, second Pindar. Ayes-4 Nays-0. Motion carried.

Bills

General Bills- Abstract 11. Vouchers 185-205 in the amount \$15,101.53. A Motion to approve payment was made by Branigan, second Woeppel. Ayes-4 Nays-0. Motion carried.

Highway Bills- Abstract 11. Vouchers 192-207 in the amount \$37,219.15. A Motion to approve payment was made by Woeppel, second Branigan. Ayes-4 Nays-0. Motion carried.

A Motion to adjourn at 8:55 pm was made by Woeppel, second Branigan. Ayes-4 Nays-0. Motion carried.

The next town board meeting will take place December 13, 2022 at 7:00 pm.

Beth Moakler
Town Clerk