

Minutes - Town of Middlefield Planning Board, June 6, 2024

Board Members Present: Roy Kortick, Johnnie Nemec, William Ralston, Abby Rodd, Carol Kennedy

Others Present: Neal Newman, Middlefield ZEO

CALL TO ORDER

Johnny Nemec at 7:02 PM

PRIVILEGE OF THE FLOOR

(Community questions and comments) - None

MINUTES OF PREVIOUS MEETING – MAY 2024

Read by C. Kennedy, Secretary

Motion to approve May 2, 2024, meeting minutes: Will Ralston, second Abby Rodd. All in favor.

PROJECTS FROM THE COMMUNITY

Brian Chapin, a surveyor for Patricia Slater, who presented at last month's meeting, brought copies of survey maps and mylar which were left with the Board. Finalized lot line adjustments on the Slater property were reviewed. Parcels with lot line adjustments – 148.00-1-1.01, 148.00-1-2, 148.00-1-24. Applications for the lot line adjustments were presented and signed.

Motion to recommend approval by the Town Board the lot line adjustment applications presented by Brian Chapin for Patricia Slater: Abby Rodd, second Will Ralston, All in favor

OLD BUSINESS

UPDATE ON FINAL DRAFT OF COMPREHENSIVE PLAN

Town Board may set a public meeting about the Comprehensive Plan on June 11, and June 18 is the Comp Plan Committee Meeting date, which may be the last meeting for the committee since it has completed its task. Report by Neal Newman, member Comprehensive Plan Committee & Middlefield ZEO

UPDATES FROM MOST RECENT TOWN BOARD MEETING

Jeff Woepfel working on blinking light signs on Beaver Meadow Road and there is a suggestion that there be one for Cornish Hill. Brendan Kraham, the Highway Superintendent may work with him for where to place the signs. Report by Johnny Nemec – Planning Board Member.

UPDATES ON CLIMATE SMART TASK FORCE

The Clean Heating & Cooling Campaign was accepted by NYSEERDA. It officially opened 5/10/2024. If 5 residents in the Town of Middlefield install heat pumps or heat pump water heaters any time after that date, the Town will earn 500 points in the program and a \$5,000 action grant.

Middlefield currently has 1,000 points. One more completed action gets us designated as a clean energy community! Questions were raised by the CSC about what is needed to submit for Advanced Benchmarking & a free energy study. The studies are a priority action for CSC Bronze Certification

Committee should hear soon about the \$10,000 grant. It will likely be due in late August or mid-September. Notes read from email from Samantha Francisco, Clean Energy Specialist, Mohawk Valley Economic Development District, Inc.

Members of the planning board raised questions about who will keep track of residents who modify or add an electric heat pump system. Suggestion made that the Codes Enforcer can hopefully keep track since they do the permits for the systems as well. And there should be a contact between Climate Smart Community and Codes Enforcement (County Codes Office). This needed connection was discussed a previous Town Board Meeting.

WATERSHED SUPERVISORY COMMISSION (WSC)

Watershed Supervisory Commission has sent the Town Board a draft agreement about working together – it will not be signed as it raised a lot of questions. Some being the Town's financial contribution to the WSC since our impact on the lake is minimal compared to other areas. New Comprehensive Plan has as one of its goals to modify zoning law so that site plan reviews done by the Planning Board are sent both to County Codes Office and the WSC. Report by Neal Newman, Middlefield ZEO.

UPDATES ON FINAL DRAFT ADU TEXT

Revisions were minor and draft was sent to Dave Clinton (Town Lawyer) and Town Board to be discussed at next Town Board meeting. Report by Neal Newman, Middlefield ZEO.

NEW BUSINESS

None

ANNOUNCEMENTS

Next meeting will be on Wednesday July 3, 2024, and it needs to be up on the website so that the community is aware. The Town Clerk should also make a notice to publicize the change

Motion to adjourn: Will Ralston, second Roy Kortick. All in favor.

Meeting adjourned at 7:46 PM.

Respectfully submitted, C. Kennedy