

PLEASE NOTE:

This permit application and the required insurance certificate must be submitted to the Town Clerk at least two business days before a scheduled Town Board meeting prior to the event for which the permit is issued.

The application will not be accepted unless accompanied by an insurance certificate covering all event dates.

If you have any questions, please contact the Clerk.

**Town of Middlefield, NY
TEMPORARY SPECIAL PERMIT**

PROPERTY OWNER: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS (to return approved permit) _____

LOCATION OF PROPERTY: _____
(road, street, or event, etc.)

TAX MAP NUMBER: _____

CURRENT LAND USE DISTRICT: _____

SPECIAL USE REQUIRED: _____

NAME OF BUSINESS/OWNER: _____

***** AN INSURANCE CERTIFICATE FOR ANY EVENT MUST ACCOMPANY THIS PERMIT, COVERING THE EVENT DATES, AND NAMING THE TOWN AS AN ADDITIONAL INSURED. *** List name and date of event on certificate.**

SPECIAL CONDITIONS OF APPROVAL: _____

BEGINNING DATE OF EVENT: _____ **ENDING DATE:** _____

MOTION TO APPROVE MADE BY COUNCILMAN: _____

MOTION SECONDED BY COUNCILMAN: _____

APPROVED BY A VOTE OF ____ TO ____

SIGNED BY TOWN SUPERVISOR: _____

DATE: _____