

Town of Middlefield
May 14, 2024
Page 1

The regular meeting of the Middlefield Town Board was opened by Town Supervisor, David Karl at 7:00 pm. The minutes of the last town meeting held April 9, 2024 presented. A motion to approve was made by Jeff Woepfel and seconded by Peg Leon.

Ayes – 4 Woepfel, Leon, Branigan, Karl

Nays – 0

Motion carried.

Present: Town Supervisor, David Karl, Council members Jeff Woepfel, Kelly Branigan, Peg Leon. Zoning and IT Officer Neal Newman, Highway Superintendent Brendan Kraham, Planning Board Chair Sydney Waller, Sandy and Dick DeRosa, Eileen Murphy.

Zoom Attendance: Jennifer Pindar

Absent: Town Attorney David Clinton

Privilege of the Floor: No Comment

Financial Report:

Deposits and Receipts – report distributed. Dave Karl is checking some uncleared checks with the bookkeeper.

Financial Report from the bookkeeper- Fund balance discussed. Plans will ensue going forward.

Highway Superintendent's Report – Brendan Kraham provided update on Springfield Hill Project. A plow truck is in repair shop until a check, in current abstract, is sent. Mill Street Bridge issue is ongoing problem. Bridge company met a year ago and made a recommendation to wait for Bridge of NY. Brendan will put together specifications for the Town Barn project. Funding will possibly come from grant monies or town monies, which is to be decided.

Planning Board Report -Two applications received. Eileen Murphy submitted a lot line adjustment and subdivision plan. A motion to approve the lot line adjustment was made by Peg Leon, seconded by Kelly Branigan.

Ayes – 4 Woepfel, Branigan, Karl, Leon

Nays- 0. Motion carried

A motion to approve the subdivision was made by Peg Leon, seconded by Kelly Branigan.

Ayes – 4, Woepfel, Branigan, Karl, Leon

Nays – 0 Motion carried.

Second applicant was investigating land on Slater property. This was a consultation.

Final ADU Draft submitted to Board. Town Attorney has been involved and made recommendations.

Town Attorney will put into legal format. Public hearing date will be scheduled per recommendation of Board.

Comprehensive Plan maps will be updated for accuracy.

Zoning Officer – Neal Newman submitted his written/verbal report.

IT Officer – Neal Newman downloaded data from speed signs on County Route 52. Messages on the signs changed. Data can be compared going forward. Town Hall phone will switch from Verizon to OEConnect. Zoom subscription will be renewed.

Attorney's Report – Dave Karl provided notice of update on election law change.

Committee Reports

Watershed Supervisory Committee – no report

Planning – no report

Highway – Beaver Meadow Rd speed sign placement discussion will be offline.

Finance – no report

Bldg./Grounds - Peg Leon and Kelly Branigan will work on T-Mobile Grant. Jeff Woeppel has estimate on school house, excluding cupola. More discussion offline.

Union- no comment

Climate Smart Community – Jeff Woeppel provided written Task force report. MOA with County for the opportunity to work on GHG Govt Ops and GHG Community Ops. Peg Leon made a motion to approve, seconded Jeff Woeppel.

Ayes – 4. Leon, Woeppel, Branigan, Karl

Nays- 0. Motion carried.

Town Board agrees to be a co-sponsor of education program on electricity. No cost to Town.

ARPA Committee Report – no report

Comprehensive Plan Committee – no report.

Old Business

ZBA Appointment - Mary Leonard applied for the vacancy. Peg Leon made a motion to approve, seconded by Kelly Branigan.

Ayes = 4 Woeppel, Branigan, Karl, Leon

Nays – 0 Motion carried.

WSC Memorandum of Agreement – Town is awaiting a new agreement. Discussion ensued about their jurisdiction of septic, lack of new agreement, financial responsibility, and confusion of zoning and codes. Jeff made recommendation to wait for more information from WSC. Peg Leon made motion not to have an agreement with WSC, seconded by Kelly Branigan.

Ayes – 3. Branigan, Karl, Leon

Nays- 1 Woeppel. Motion carried.

Lake Manager position – Board agreed to hold on this.

Technical advisor \$5,000 cost for 2024. This has been previously approved with ARPA.

Policy Review- Dave Karl will assign policies for review.

New Business

CSC agreement with County – Previous completed and approved.

Temporary Special Permits

Clark Sports Center - Race the Lake Motion to approve made by Jeff Woeppel, seconded by Kelly Branigan.

Ayes – 4 Woeppel, Branigan, Karl, Leon

Nays- 0 Motion carried. **Glimmerglass Triathlon-** Motion to approve made by Kelly Branigan, seconded by Jeff Woeppel.

Ayes – 4. Woeppel, Branigan, Karl, Leon

Nays- 0 Motion Carried.

Farmers Museum – SSPCA Dog show. Motion to approve made by Peg Leon, seconded by Kelly Branigan.

Ayes -4. Woeppel, Branigan, Karl, Leon

Nays – 0 Motion carried. **Junior Livestock show.** Motion to approve made by Peg Leon, seconded by Jeff Woeppel.

Ayes -4 Woeppel, Branigan, Karl, Leon

Nays-0 Motion carried. **Baseball Hall of Fame weekend Parking Area.** Motion to approve made by Kelly Branigan, seconded by Peg Leon.

Ayes – 4

Nays -0 Motion carried.

Clark Foundation – National Baseball Hall of Fame Induction ceremony. Motion to approve made by Jeff Woeppel, seconded by Peg Leon.

Ayes – 4 Woeppel, Branigan, Karl, Leon

Nays- 0 Motion Carried

Baseball HOF Induction Weekend Parking. Motion to approved made by Kelly Branigan, seconded by Peg Leon.

Ayes – 4 Woeppel, Branigan, Karl, Leon

Nays- 0 Motion carried.

Monthly Bills

Highway Bills – Abstract 5 Vouchers 60-71, \$55,553.91. Motion to approve made by Peg Leon, seconded by Kelly Branigan.

Ayes -4 Woeppel, Branigan, Karl, Leon

Nays-0 Motion carried

General Bills – Abstract 5 Vouchers 88-110, \$11,850.01. Motion to approve made by Kelly Branigan, seconded by Jeff Woeppel

Ayes – 4 Woeppel, Branigan, Karl, Leon

Nays-0 Motion Carried.

Executive Session for discussion of employee benefit. Peg Leon made a motion to go into Executive Session, seconded by Kelly Branigan. Ayes – 4, Nays -0

Motion made to come out of executive Session made by Peg Leon, seconded by Kelly Branigan.

Ayes – 4 Woeppel, Branigan, Leon, Karl. Nays -0 Motion carried

Town of Middlefield
May 14, 2024
Page 4

Comments, announcements and other business. – Jean Schifano thanked the Board for the opportunity to attend the Town clerk Conference. Tax Collection balance with the County Treasurer’s Office today. The account balanced.

A motion of adjourn at 8:43 pm made by Kelly Branigan, seconded by Peg Leon.

Ayes – Woeppel, Branigan, Karl, Leon

Nays – 0. Motion carried.

Respectfully submitted,
Jean Schifano
Town Clerk