

**Town of Middlefield**  
**May 12, 2020**  
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The meeting was opened by Supervisor Joe Harris at 7:10pm. This town board meeting was held via Zoom with no one from the public in attendance at the Town Hall. The Town officials that were present at the Town Hall were: Town Supervisor Joe Harris, Zoning Officer Neal Newman (zoom administrator), Town Councilman Bud Tabor, Highway Superintendent Brendan Kraham, Town Attorney David Clinton, and Town Clerk/Tax Collector Beth Moakler. Remotely attending: Town Councilmembers Jeff Woeppel, Kelly Branigan, and Peggy Leon. The April 14, 2020 town board meeting was cancelled due to the Covid 19/Corona Virus outbreak. The bills were signed by each board member individually, and were as follows: General Bills: Abstract 4 Vouchers 65-83 \$4,742.29. Highway Bills Abstract 4 Vouchers 53-70 \$24,489.41.

The minutes of the town board meeting held March 10, 2020 have been available for review. With a correction made to the General Bills, deleting two vouchers that had already been paid making the corrected total \$8,123.34, the minutes were approved with a Motion by Leon, second Branigan. Ayes-5 Nays-0. Motion carried.

**Highway Report-**Uniform quotes were obtained from Unifirst and Century Linen. Brendan needs clarification on the contracts before a final decision is made. On May 21, 2020 the contract for uniforms with Cintas runs out. Three estimates for tree service were obtained. \$1,950 for four trees from Tom Pasternak was the lowest quote. The gravel bank reclamation is finishing up. Mr. Jahnke will be planting corn on that property.

**Planning Board Report-** Neal Newman gave a report.

**Zoning Board Report-** Neal Newman gave a report.

**Financial Report-** A financial report was given by Jeff Woeppel. A discussion was held on ways to attempt to deal with the shortfall that will be coming due to the corona virus and the shortfall of monies coming to the Town.

**Attorney's Report-** Code of Ethic policy changes were distributed.

**New Business-** Bids were opened for the 2020 lawn/cemetery mowing. Andrew Pokorny of Precision Cut \$707.27/monthly, and Michael Jorgensen of Jorgensen Landscaping \$900/monthly for five months. There are two CDs are coming due, and will be renewed for another 6 months. A Motion to approve Andrew Pokorny/Precision Cut for the 2020 mowing season was made by Leon, second Woeppel. Ayes-5 Nays-0. Motion carried. Letters will be sent by the clerk to both bidders. The signed highway union contract was received. A quote was obtained for the JCAP grant for the work at the town from Mike McCoy. The quote was considerably higher than the quote from Russ Fairchild. If Mr. Russ Fairchild will sign off on the liability, since he does not carry liability insurance, the town will approve of Mr. Fairchild doing the work. Tire and white goods day will be held June 13, 2020 8-12 at the highway garage. Ag & Mkts inspection was received. The DEC is changing the licensing system effective May 30, 2020. The town clerk would like to opt out of the program if possible, and the Board agreed.

## **Bills**

**General Bills-** Abstract 5 Vouchers 84-97 \$4,591.76. A Motion to approve was made by Tabor, second Leon. Ayes-5 Nays-0. Motion carried.

**Highway Bills-** Abstract 5 Vouchers 71-88 \$49,529.12. A Motion to approve was made by Leon, second Branigan. Aye-5 Nays-0.

A Motion to adjourn was made at 8:12pm was made by Tabor, second Leon. Ayes-5 Nays-0. Motion carried.

Beth Moakler  
Town Clerk

