

**Town of Middlefield**  
**May 10, 2022**  
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The regular meeting of the Middlefield Town Board was opened by Town Supervisor Dave Karl at 7:00pm. The minutes of the last town board meeting held April 12, 2022 have been available for review. A Motion to approve was made by Woeppel, second Leon. Ayes-5 Nays-0. Motion carried.

Present: Town Supervisor Dave Karl, Council members Jeff Woeppel, Kelly Branigan, Peg Leon and Jen Pindar. Town Attorney David Clinton, Zoning/IT Officer Neal Newman, Planning Board Chair Sydney Waller. Highway Superintendent Brendan Kraham. Planning Board member Johnnie Nemece. Merrilyn O'Connell, Cosmo Guisto.

**Privilege of the Floor:** Joe Iacopelli(via zoom) approached the board with a request to change Sibley Gulf Road from seasonal limited use to a regularly maintained road. The Town is still awaiting FEMA monies for repairs to that road. Highway Superintendent Brendan Kraham is not in favor of the change. Merrilyn O'Connell approached the board with a request for tree trimming at the school house building. D'Ambrosio Tree Service will honor the previously quoted price \$2930.00, \$2,130 if they leave the brush and the highway department will dispose of it. A Motion to approve \$2,130 was made by Leon, second Pindar. Ayes-5 Nays-0. Motion carried. Cosmo Guisto, of Butterbowl Road inquired about dust oil and maintenance for that road.

**Highway Superintendent's Report-**CHIPS money will be in excess of \$600,000. Brendan would like to do work on additional roads and borrow under \$300,000 from the unassigned fund balance to accomplish this, and then replace with CHIPS money when received. Supervisor Karl will check with the bookkeeper regarding the logistics of such transaction. The 284 agreements were submitted for Kraham, Pete Hendricks, Ricetown Roads. A Motion to approve said agreements was made by Leon, second Woeppel. Ayes-5 Nays-0. Motion carried.

**Financial Report-** The bookkeeper emailed the monthly financial report to the Board. Also, the Town Supervisor is providing a monthly receipts and deposits report for the board.

**Planning Board Report-** Chairman Sydney Waller gave a report to the board.

**Zoning/IT Officer's Report-** A report was given by Neal Newman.

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**Attorney's Report-** David Clinton will review The Data Breach Response Policy and send his thoughts to the board.

**Old Business-**A discussion was held regarding obtaining a solar speed limit sign for County Hwy 52. Council member Woeppel will talk with County Rep. Dave Bliss to see if the County will perhaps pay for this signage. The Supervisor audit was amended to take into account the passing of the previous Town Supervisor (Joe Harris), and when Deputy Town Supervisor (Bud Tabor) took over.

**New Business-** The single audit certification from homeland security and emergency services, and the hazard mitigation plan review was discussed. Review of the Code of Ethics policy. A Motion to approve the policy as written was made by Woeppel, second Branigan. Ayes-5 Nays-0. Motion carried. The Operational Norms policy. A Motion to approve was made by Woeppel, second Branigan. Ayes-5 Nays-0. Motion carried. Sexual harassment training is ongoing. The bid for Butterbowl and Springfield Hill repair resulted in no bids received.

**Bills**

**General Bills-** Abstract 5, Vouchers 63-80 in the amount of \$7,174.43. A Motion to approve was made by Leon, second Woeppel. Ayes-5 Nays-0. Motion carried.

**Highway Bills-** Abstract 5 Vouchers 49-66 in the amount of \$26,837.18. A Motion to approve was made by Pindar, second Leon. Ayes-5 Nays-0. Motion carried.

The meeting was adjourned at 9:05pm with a motion by Leon, second Pindar. Ayes-5 Nays-0. Motion carried.

The next meeting of the Middlefield Town Board will be held June 14, 2022 at 7:00pm.

Beth Moakler

Town Clerk