

Town of Middlefield
March 9, 2021
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The regular meeting of the Middlefield Town Board was opened at 7:00pm. The minutes of the last town board meeting held February 9, 2021 have been available for review. A Motion to approve with clarification was made by Leon, second by Tabor. Ayes-5 Nays-0. Motion carried.

Present: Supervisor Joe Harris, Council members Peg Leon, Kelly Branigan, Bud Tabor, Jeff Woeppel (zoom), Highway Superintendent Brendan Kraham, Zoning Officer Neal Newman. Town Attorney David Clinton.

Highway Superintendent's Report- Brendan discussed the Dubben Cross Road replacement of the deck on the bridge. The State requires an engineer. Estimated cost \$62,594.00 for the deck, estimated cost of the engineer is \$5,000. Town and County Bridge and Rail supplied the estimates. A Motion to approve Town and County was made by Leon, second Tabor. Ayes-5 Nays-0. Motion carried. Tree estimates for four trees needing to be taken down are as follows: Tom Pasternak \$5,800.00, Heritage \$3,250.00, D'Ambrosio \$3,090.00. One tree located on Fish; three trees located on Norton Cross Road. A Motion to approve D'Ambrosio for taking the four trees down for \$3,090.00 was made by Leon, second Branigan. Ayes-5 Nay-0. Motion carried. Bids for a sander body were received. Stephenson Equipment \$9,850.00, Wayne's Welding Inc. 10,905.00, and Tri-State Truck \$10,235.00. A Motion to purchase a Down Easter 6.0 yard, 10'x71" stainless hopper, drive tapered top screens, wireless control, std. 26" long chute from Tri-State Truck and Trailer for a price not to exceed \$10,235.00 was made by Leon, second Branigan. A parking issue on Beaver Meadow Road regarding no parking signs was discussed. Brendan would like to pursue the changing of the term for highway superintendent to four years. No Motion was put forth.

The financial report was distributed via email by the bookkeeper.

Planning Board Report- Zoning Officer Neal Newman gave a report to the board. New York Planning Federation assists towns with comprehensive plans, continuing education etc. The cost to join is \$270. A Motion to approve was made by Leon, second by Branigan. Aye-5 Nay-0. Motion carried. A minor subdivision for Lynda Selover, tax map 116.00-1-42.03. Original lot size 90.59, after subdivision lots will 67.71, and 22.88. The EAF was filled out by the board. A Motion to approve the negative declaration on the SEQR form Tabor, Leon. Ayes-5 Nays-0. Motion carried. A public hearing for the

minor subdivision will take place on April 13, 2021 at 7:00pm and will be advertised.

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Zoning Officer's Report- Neal Newman gave a report to the board. The junk yard permit for Wahl to Wahl was done, and is on file.

Old Business- Peg Leon suggested taking the Richfield Springs master plan and use as a template for updating the Town's Master Plan. Zoning Officer Neal Newman and Kelly Branigan will also assist, as well as two planning board members. Jeff Woepfel discussed the employee policy, and termination and suspension policy that he feels need review. The board has decided to not review or take on any new policies at this time.

New Business- Councilman Woepfel provided the board with a discussion paper regarding Climate Smart Communities. The program goals, benefits, and organizational structure were outlined. Council members Jeff Woepfel and Kelly Branigan will take the lead. A resolution will be brought to the board for the April meeting. The town clerk/tax collector's audit was performed, and is on file.

Bills

General Bills- Abstract 3, Vouchers 44-59 in the amount \$6,637.52. A Motion to approve was made by Branigan, second by Leon. Ayes-5 Nays-0. Motion carried.

Highway Bills- Abstract 3, Vouchers 19-35 in the amount of \$47,951.31. A Motion to approve was made by Tabor, second by Branigan. Ayes-5 Nays-0. Motion carried.

A Motion to adjourn at 8:50pm was made by Tabor, second Branigan. Ayes-5 Nays-0. Motion carried.

Beth Moakler
Town Clerk/Tax Collector