

**Town of Middlefield**  
**June 14, 2022**  
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The regular meeting of the Middlefield Town Board was opened at 7:00 pm by Town Supervisor David Karl. The minutes of the May 10, 2022 town board meeting have been available for review. A Motion to approve was made by Leon, second by Branigan. Ayes-5 Nays-0. Motion carried.

Present: Town Supervisor David Karl, Council members Peg Leon, Kelly Branigan, Jeff Woepfel. Ann & Frank Capozza, Kim Jastremski. Zoning Officer/IT Officer Neal Newman. Highway Superintendent Brendan Kraham. Via Zoom- Town Attorney David Clinton, and Planning Board Chairman Sydney Waller.

**Privilege of the Floor-** Kim Jastremski of Co. Hwy 52 thanked the board for the efforts to attempt to change the speed limit on that road. Frank Capozza, of Chase Road, approached the board regarding ditching of that road. Brendan stated it's on the list to be done.

**Highway Superintendent Report-**The items that were up auction have bids that will be accepted. An Amended 284 agreement was submitted by Highway Superintendent Brendan Kraham. A Motion to approve the amended agreement was made by Leon, second Branigan. Ayes-5 Nays-0 Motion carried. A Motion to approve moving an additional \$90,000.00 from DB915 unassigned fund balance was made by Woepfel, second Pindar. Ayes-5 Nays-0. Motion carried. These monies will be reimbursed when CHIPS monies are received. A new plow truck was ordered and will arrive next year. Dave Karl has been in touch with the Union representative for negotiations with highway employees.

**Financial Report-** The financial report was distributed via email from the bookkeeper.

**Planning Board Report-** Chairman Sydney Waller gave a report. A Motion was made to move the updating and reviewing of the comprehensive/master plan from the planning board to the town board by Karl, second Branigan. Ayes-4 Nays-0. Woepfel abstained. Motion carried.

**Zoning/IT Officer Report-** Neal Newman provided a written report.

**Attorney's Report-** The Data Breach Policy was discussed. A Motion to approve was

made by Leon, second Woeppel. Ayes-5 Nays-0. Motion carried. The policy will be posted on the website.

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**Old Business-** A request of up to \$7,000.00 for two traffic speed signs has been made by Council member Woeppel. The signs can be permanent or movable. Jeff is still working with the residents for placement, and no decision by the board has been made at this time.

### **New Business-**

**Temporary Special Permits:** \* These permits were signed off on prior to this meeting due to the timing of the event. Clark Sports Center Race the Lake 6/4/22. Sydney Waller Art Show Opening June 11 4-7pm. A Motion to approve was made by second Ayes-5 Nays-0. Motion carried.

Origins/Carefree Gardens June 18, July 23, August 20, September 24, 2022 Concert Series.

Town of Middlefield Historical Association: Community Day July 10, 2022, Fall Festival October 2, 2022, Christmas Program December 4, 2022.

Sydney Waller-Art Opening 6/24/22, 7/16/22, 8/16/22, 8/17/22 4-7pm.

Farmer's Museum. 7-10-12-2022 Junior Livestock Show.

Farmer's Museum. 7-20-24-2022. Baseball Hall of Fame Parking.

Clark Foundation 7-11-27-2022 Hall of Fame Induction Ceremony

Clark Foundation 7-20-27- 2022 Baseball Hall of Fame Parking.

A Motion to approve these permits was made by Woeppel, second Branigan. Ayes-5 Nays-0. Motion carried.

A Motion to approve **Resolution #4 of 2022** Establishing Energy Bench marking Requirements for Certain Municipal Buildings was made by Karl, second Woeppel. Ayes-4 Nays-0. Abstain Leon. Motion carried.

Solar Law. A draft solar law has been created, and it will be submitted to the Town Attorney and the Planning Board for review.

A public hearing for the purpose of hearing comment on the minor subdivision of Lynda Selover, tax map 116.00-1-42.31, will take place at the next town board meeting held July 12, 2022 at 7:00pm at the Middlefield town hall.

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The two Town policies up for review this month are the, Sexual Harassment Policy and Workplace Violence policy. A Motion to approve was made by Woeppel, second Branigan. Ayes-5 Nays-0. Motion carried.

**Bills**

**General Bills-** Abstract 6, Vouchers 81-104 in the amount of \$9,479.67. A Motion to approve was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried.

**Highway Bills-** Abstract 6, Vouchers 67-83 in the amount of \$23,274.91. A Motion to approve was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried.

A Motion to adjourn at 9:27pm was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried.

The next town board meeting will be July 12, 2022 at 7:00pm.

Beth Moakler  
Town Clerk