

TOWN OF MIDDLEFIELD PLANNING BOARD  
MINUTES OF THE REGULAR MEETING, July 2, 2020

PRESENT: Chair: Sydney Waller, Andy Baugnet, Richard deRosa, Marion Karl, Roy Kortick, Bill Ralston

Also: Neal Newman, Town of Middlefield ZEO

Meeting called to order: 7:00 P.M.

Minutes of the June 4, 2020 meeting read. Motion to approve as read by R. deRosa, R. Kortick 2<sup>nd</sup>. All in favor

NEW BUSINESS

1. Monica Coville 3018 County Hwy 35, Schenevus, NY Tax # 164.00-1-14.00 appeared before the board to gain information regarding the creation of a Craft Shop on her property to refinish furniture. Allowable use for Home Occupation was discussed as it pertains to Town Of Middlefield local law Article II: Definitions: Item Number 9 (a-d). It was also explained that if the operation deviated from Home Occupation guidelines, that special use permitting would be required. Planning Board authority was clarified as being different than code enforcement performed by Otsego County. Consensus from the planning board is that this would be a permitted Home Occupation as presented.

2. Seth & Doreen Johnson 225 Rezen Road, Roseboom, NY Tax # 133.03-1-31.00 applied for Lot line Adjustment (presented by Neal Newman) . A sketch plan was presented, and the applicant must provide a proper survey and legal boundary line agreement to the Town Board for final approval. Motion to approve contingent on proper survey and legal boundary agreement as previously indicated by B. Ralston, 2<sup>nd</sup>. R. DeRosa,. All in favor.

3. Motion to designate Andrew Baugnet as planning board Secretary by B. Ralston, 2<sup>nd</sup>. R. deRosa. All in favor.

4. Discussion in regards to evaluation and/or update of Site Plan Review law was entertained. Consensus was for Chair Waller to select items periodically that may need attention and present them at board meetings for review as needed.

Motion to adjourn by B. Ralston, 2<sup>nd</sup>. R. deRosa. All in favor  
Meeting adjourned 7:48 P.M.

Respectfully submitted,  
Andrew Baugnet, Secretary