

Town of Middlefield
January 12, 2021
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The regular meeting of the Middlefield Town Board was opened at 7:05 pm. The minutes of the last town board meeting held December 8, 2020 have been available for review. A Motion to approve the minutes was made by Tabor, second by Leon. Ayes-5 Nays-0. Motion carried.

Present: Town Supervisor Joe Harris, Council members Peg Leon, Bud Tabor, (via Zoom) Kelly Branigan, Jeff Woepfel. Zoning/Zoom Officer Neal Newman.

Highway Superintendent's Report- A email report was sent to the Board. An issue of parking on Beaver Meadow Road by the entrance to the Clark Tower was discussed. Highway Superintendent Brendan Kraham will be notified.

Financial Report- The financial report was emailed to the Board.

Planning Board Report- No applicants came before the board. A Zoom meeting was held with the planning department at the County on Friday January 8, 2021 for information on updating the comprehensive plan.

Zoning Report- No report.

Attorney's Report- Town Attorney David Clinton reviewed the SPCA contract, and stated it was sufficient. Review of language in the Cooperstown Fire contract was discussed. Town Attorney David Clinton, will have a discussion with the Village of Cooperstown Town Attorney Martin Tillapaugh regarding this issue.

Old Business- Review of the investment policy. Changes were made, and a clean copy will be made by Council member Woepfel, and distributed.

New Business- The Emergency Shared Services Agreement was discussed. Town Supervisor Joe Harris will meet with the parties involved for clarifications.

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A Motion to approve the new New York State Records Disposition Schedule LGS-01 was made by Leon, second by Tabor. Ayes-5 Nays-0. Motion carried.

2021 Appointments- Zoning Officer-Neal Newman, Town Attorney-David Clinton, Dog Control Officer-Robert Jorgensen, Town Historian-Les Rathbun, Assessor-Kassandra Cade-Laymon, Deputy Town Supervisor-Bud Tabor, Board of Ethics-Peg Leon, David Bliss, Karen Streck, Deputy Highway Superintendent-Ray Cooper, Health Officer-Dr. John Dier, Registrar of Vital Stats/Records Mgmt.-Beth Moakler, Banks-NBT, Bank of Cooperstown, Legal Paper-Daily Star. Pay Schedule-Biweekly-Hwy. crew, and Hwy. Supt. Clerk/Collector, Bookkeeper. Monthly-Attorney, Assessor, Justice, Zoning Officer, Supervisor. Semi Annually-Town Board, Annual-Reg. of Vital Stats./Reg. of Vital Stats/records Mgmt., Historian. Salaries are appropriated by budget. Mileage-IRS rate in effect. Committee Appointments: Planning: Tabor/Branigan. Highway: Leon/Tabor, Finance: Woeppel/Harris, Bldg./Grounds: Woeppel/Branigan. Union: Harris/Leon. Motion to approve Woeppel, second Leon. Ayes-5 Nays-0. Motion carried.

Town Justice Donna Yerdon's audit of the 2020 Justice Court Records was approved with a Motion by Leon, second by Tabor. Ayes-5 Nays-0. Motion carried.

The New York State Public Employer Health Emergency Planning Template was reviewed.

The SPCA Shelter contract, the fire contracts for Milford, Middlefield, Cooperstown, and Cherry Valley were available for signature. A Motion to approve the Supervisor to sign was made by Tabor, second Leon. Aye-5 Nays-0. Motion carried.

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Bills

Abstract 13 of 2020. General Bills. Vouchers 234-250 in the amount of \$4,791.51. A Motion to approve was made by Tabor, second by Branigan. Ayes-5 Nays-0. Motion carried.

Abstract 13 of 2020. Highway Bills. Vouchers 205-219 in the amount of \$12,960.43. A Motion to approve was made by Leon, second Branigan. Ayes-5 Nays-0

Abstract 1 of 2021. General Bills. Vouchers 1-5 in the amount of \$1,685.38. A Motion to approve was made by Leon, second by Tabor. Ayes-5 Nays-0. Motion carried.

Abstract 1 of 2021 Highway Bills. Vouchers 1-1 in the amount of \$40.00. A Motion to approve was made Woeppel by second by Branigan. Ayes-5 Nays-0. Motion carried.

A Motion to adjourn at 9:15pm was made by Woeppel, second by Leon. Ayes-5 Nays-0. Motion carried.

Beth Moakler
Town Clerk