

Town of Middlefield
January 11, 2022
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The organizational meeting of the Middlefield Town Board was opened by Supervisor David Karl at 7:00 pm.

The oaths of office for newly elected officials were signed. The 2022 Appointments were read, and are attached to these minutes. A Motion to approve the 2022 appointments was made by Branigan second Leon. Ayes-5 Nays-0. Motion carried. Committee appointments are as follows: Planning- VanKampen/Leon, Highway- Karl/Woeppel, Finance- Karl/Leon, Bldg./Grounds- Branigan/Woeppel, and Union-Karl/Branigan. A Motion to approve was made by Leon, second Branigan. Ayes-5 Nays-0. Bill Gibson will be the Chair of the ZBA, for a five-year term expiring 12/2026. There are vacancies on the zoning board of appeals, and the planning board. An applicant for the Assessor's position was discussed, as well as the County discussing the possibility of County wide assessing.

Resolution #1 of 2022. To authorize the Town Supervisor to pay, prior to audit by the Board: utilities, insurance, payroll, legal ads, approved contracts of less than one year duration, and prepaid bills. A Motion to approve was made by Branigan, second VanKampen. Ayes-5 Nays-0. Motion carried.

Resolution #2 of 2022. To participate in State and County contracts for fuel, heating, paving, bridge repair, and office supplies. A Motion to approve was made by Leon, second VanKampen. Ayes-5 Nays-0. Motion carried.

Resolution #3 of 2022. To approve the audit of the Town Justice performed by Council member Leon, and Town Supervisor David Karl. A Motion to approve was made by Branigan, second VanKampen. Ayes-5 Nays-0. Motion carried.

The regular meeting of the Middlefield Town Board was opened. The minutes of the December 14, 2021 town board minutes have been available for review. A Motion to approve was made by Woeppel, second Branigan. Ayes-5 Nays-0. Motion carried.

Present: Town Supervisor David Karl. Council members Jeff Woeppel (zoom), Kelly Branigan, Peg Leon, and Jennifer VanKampen. Bud Tabor, Planning Board

Chair Sydney Waller, Planning Board member Andy Baugnet. Town Attorney David Clinton. Zoning Officer/IT Director. Neal Newman.

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Highway Superintendent's Report- Brendan emailed a report to the board.

Financial Report- A copy of the financial report was distributed by the bookkeeper.

Planning Board Report- Chairman Sydney Waller gave a report to the board.

Zoning/IT Report- Neal Newman gave his report to the board.

Attorney's Report- No report.

Old Business- Town Clerk/Tax Collector and Town Supervisor audits to be performed. The Town Supervisor audit will be performed by Karl and Woeppel. Branigan/Karl will perform the Town Clerk/Collector audit.

New Business- Fire/Ambulance Contracts, SPCA contract. A Motion to approve the Supervisor to sign was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried. ARPA funding avenues were circulated by Council member Leon.

Sherri Falcone was interviewed for the vacant Assessor's position. A Motion to approve the appointment to fill out the unexpired term of Assessor by Sherri Falcone was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried. This term is a six year term that will expire on 9/2025.

Bills

General Bills- Abstract 13. Vouchers 238-249 \$2,223.12. A Motion to approve was made by Leon, second Branigan. Woeppel abstained. Ayes-4 Nays-0.

Motion carried.

Highway Bills-Abstract 13. Vouchers 205-216 \$15,520.69. A Motion to approve was made by Branigan, second Leon. Woepfel abstained. Ayes-5 Nays-0. Motion carried.

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General Bills- Abstract 1. Vouchers 1-3 \$1,200.24. A Motion to approve was made by Branigan, second Pindar. Woepfel abstained. Ayes-4 Nays-0. Motion carried.

Highway Bills-Abstract 1. Vouchers 1-2 \$2,470.00. A Motion to approve was made by Leon, second Pindar. Woepfel abstained. Ayes-4 Nays-0. Motion carried.

A Motion to adjourn was made at 8:45pm with a Motion by Leon, second Branigan. Ayes-5 Nays-0. Motion carried.

The next meeting of the Middlefield Town Board will be February 8, 2022 at 7:00 pm.

Beth Moakler
Town Clerk

2022 Appointments

Zoning Officer/IT Officer-Neal Newman

Town Attorney-David Clinton

Dog Control Officer-Robert Jorgensen

Town Historian-Les Rathbun

Assessor-Sherri Falcone

Deputy Town Supervisor- Peg Leon

Board of Ethics-Peg Leon, David Bliss, Karen Streck

Deputy Highway Superintendent-Shane Young

Health Officer-Dr. John Dier

Registrar of Vital Stats/Records Mgmt.-Beth Moakler

Banks-NBT, Bank of Cooperstown, Key Bank

Legal Paper-Daily Star

Pay Schedule-Biweekly-Hwy. crew, and Hwy Supt., Clerk/Collector, Bookkeeper. Monthly-Attorney, Assessor, Justice, Zoning Officer, Supervisor. Semi Annually-Town Board. Annual-Reg. of Vital Stas/Records Mgmt, Historian. Salaries are appropriated by Budget.

Mileage-IRS rate in effect.

**Committee Appointments: Planning: VanKampen/Leon Highway: Karl/Woeppel
Finance: Karl/Leon, Bldg/Grounds: Branigan/Woeppel, Union: Karl/Branigan.**