

**Town of Middlefield**  
**January 10, 2023**  
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The organizational meeting of the Middlefield Town Board was opened by Town Supervisor Dave Karl at 7:03pm. The 2023 appointments were approved with a Motion by Leon, second Woepfel. Ayes-5 Nays-0. Motion carried. The pay schedule was approved with a Motion by Branigan, second Leon. Ayes-5 Nays-0. Motion carried. Committee assignments were approved with a Motion by Leon, second Branigan. Ayes-5 Nays-0. Motion carried. The above listed appointments are attached to these minutes.

**Resolution #1 of 2023.** To authorize the Town Supervisor to pay, prior to audit by the Board: utilities, insurance, payroll, legal ads, approved contracts of less than one year duration, and prepaid bills. A Motion to approve was made by Branigan, second Pindar Ayes-5 Nays-0. Motion carried.

**Resolution #2 of 2023.** To participate in State and County contracts for fuel, heating, paving, bridge repair, and office supplies. A Motion to approve was made by Woepfel second Leon. Ayes-5 Nays-0. Motion carried.

**Resolution #3 of 2023.** To approve the audit of the Town Justice performed by Council members Branigan and Woepfel. A Motion to approve was made by Leon, second Pindar. Ayes-5 Nays-0. Motion carried.

The fire/ambulance contracts for Cooperstown, Middlefield and Milford were approved to be signed by the Town Supervisor with a Motion by Leon, second Branigan. Ayes-5 Nays-0. Motion carried. The SPCA contract was approved for the Supervisor's signature with a Motion by Pindar, second Leon. Ayes-5 Nays-0. Motion carried. The Dog Control Officer's contract was approved for the Supervisor's signature with a Motion by Branigan, second Leon. Ayes-5 Nays-0. Motion carried.

The regular meeting of the Middlefield Town Board was opened. The minutes of the December 13, 2022 town board meeting have been available for review. A Motion to approve was made by Leon, second Woepfel. Ayes-5 Nays-0. Motion carried.

Present: Town Supervisor Dave Karl. Board members, Jeff Woepfel, Kelly Branigan, Jen Pindar, and Peg Leon. Zoning/ IT Officer Neal Newman, Town Attorney David Clinton. Planning Board members Andy Bagnat and Johnnie Nemec. Planning Board Chair Sydney Waller. Maureen Murray.

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**Privilege of the Floor-** Maureen Murray spoke to the town board regarding ADU units (Accessory Dwelling Units). Maureen would like to see this option included in our amended Master Plan. Zoning officer, Neal Newman discussed the zoning requirements for such dwellings.

**Highway Superintendent's Report-** The ongoing surcharge issue with the Burr Truck purchase was discussed. \$4,000 in surcharges will be charged. Ottaway Road has been surveyed.

The financial report was distributed by the bookkeeper to the Board. The bookkeeper needs to be directed to replenish the unassigned fund balance for those funds borrowed.

**Planning Board Report-** Chairman Waller gave a report to the board. The Town Board would like the planning board to look at short term rentals and see if the amended zoning law should reflect that.

**Zoning/IT Report-** Neal Newman gave a report to the board. A residence will be occupied this summer on Johnny Cake Road, which means the Town will be required to maintain that road. The web site will need to be renewed, as well as zoom.

**Attorney's Report-** The Assessor would like to change the grievance date. A public hearing will take place at the February meeting. The change requested is for the 2<sup>nd</sup> Wednesday after the 4<sup>th</sup> Tuesday in May. The EAF was filed out for the Solar Law, and signed by the Town Supervisor. It will be scanned, and sent to the Town Attorney to forward to the County Planning Department by the Clerk.

**Old Business-** Council member Woeppel provided minutes of the Climate Smart Community Task Force meeting held on January 5, 2023. The Town Justice Audit was performed today by Council members Woeppel and Branigan. The Town Clerk/Tax Collector, and the Town Supervisor audits need to be performed.

**New Business- Resolution #4** Adoption of the State of New York Deferred Compensation Plan. A Motion to approve was made by Council member Branigan, second Woeppel. Ayes-5 Nays-0. Motion carried. A copy is attached to these minutes.

The Town Supervisor will sign and send to the State of New York. Council member Woepfel informed the Board of OCCA offering a planned, public educational session on the advent, impact, and future effects of electric vehicles in the County of Otsego with a

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target date of March to begin. A Motion to approve Middlefield's support of the event was made by Leon, second Branigan. Ayes-5 Nays-0. Motion approved.

**Temporary Special Permit-** Clark Foundation. February 4, 2023 Smullens 5K Road Race. A Motion to approve was made by Leon, second Pindar. Ayes-5 Nays-0. Motion carried.

ARPA funds will be considered for the three school-based health programs in Cooperstown, Cherry Valley, and Milford. Friends of Bassett is the administrator for receiving and dispersing those funds. Council members Leon, and Pindar were given the contact information to further investigate.

## **Bills**

### **Abstract 13- for 2022 bills**

**General Bills-** Vouchers 231-247 \$29,532.15. A Motion to approve payment was made by Branigan, second Leon. Ayes-5 Nays-0. Motion carried.

**Highway Bills-** Vouchers 227-245 \$39,465.84. A Motion to approve payment was made by Leon, second Woepfel. Ayes-5 Nays-0. Motion carried.

### **Abstract 1 of 2023**

**General Bills-** Vouchers 1-5 \$1,358.83. A Motion to approve payment was made by Pindar, second Branigan. Ayes-5 Nays-0. Motion carried.

**Highway Bills-** Vouchers 1-2 \$95.00. A Motion to approve payment was made by Branigan, second Leon. Ayes-5 Nays-0. Motion carried.

A Motion to adjourn at 8:40pm was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried.

The next meeting of the Middlefield Town Board will be held February 14, 2022 at 7:00pm.

Beth Moakler  
Town Clerk