

**Town of Middlefield**  
**February 8, 2022**  
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The regular meeting of the Middlefield Town Board was opened by Deputy Town Supervisor Peg Leon at 7:03pm. The minutes of the last town board meeting held January 11, 2022 have been available for review. A Motion to approve was made by Branigan, second Van Kampen. Ayes-5 Nays-0. Motion carried.

**Present:** Town Supervisor David Karl (via zoom), Town Council members Peg Leon, Jeff Woepfel, Kelly Branigan, and Jennifer P. Van Kampen. Town Attorney David Clinton, Planning Board Chair Sydney Waller, Planning Board member Andy Baugnet, Zoning/IT Officer Neal Newman.

**Highway Superintendent's Report-** Brendan was not present, but submitted a report.

**Financial Report-** The financial report was distributed via email from the bookkeeper. The 2022 tax warrant monies were paid to the Supervisor. The 2021 suggested budget transfers/adjustments were submitted to the Supervisor by the bookkeeper. A Motion to approve those transfers was made by Woepfel, second Branigan. Ayes-5 Nays-0.

**Planning Board Report-** Chairman Waller gave a report to the board.

**Zoning Report-** Neal Newman submitted a report.

**IT Officer's Report** Neal submitted a Data Breach Response Policy for review. Town Attorney Dave Clinton will review the policy as well. A .gov email account for town officials was discussed. OEC will be contacted for an update on when fiber optics will be coming.

**Attorney's Report-** The Shipway Road closure was discussed. Not much progress has occurred.

**Old Business-** The property and liability insurance policy has been renewed. A modification to Resolution #1 of 2022 is attached to these minutes. A Motion to approve was made by Branigan, second Van Kampen. Ayes-5 Nays-0. Motion carried.

**New Business-** A Motion to appoint Dick DeRosa to the Zoning Board for a

five-year term expiring 12/2026, was made by Branigan, second by Van Kampen. Ayes-5 Nays-0. Motion carried. ARPA funding options were discussed.

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**Temporary Special Permits.** Clark Sports Center. Smullens Run. 2/5/22. This permit was previously signed off on by three board members due to when the event took place, which was prior to this town board meeting. A Motion to approve was made by Branigan, second Van Kampen. Ayes-5 Nays-0. Motion carried.  
Sydney Waller. Lucia Philips art show 2/25/22 5-7pm. Snow date 3/4/22. A Motion to approve was made by Woeppel, second Branigan. Ayes-5 Nays-0. Motion carried. A Motion to approve the Wahl-to-Wahl junk yard permit was made by Branigan, second Van Kampen. Ayes-5 Nays-0. Motion carried.

**Bills**

**General Bills-** Abstract 2, Vouchers 4-23 in the amount of \$135,727.98. A Motion to approve was made by Branigan, second Woeppel. Ayes-5 Nays-0. Motion carried.

**Highway Bills-** Abstract 2, Vouchers 3-15 in the amount of \$42,924.16. A Motion to approve was made by Woeppel, second Branigan. Ayes- 5 Nays-0. Motion carried.

A Motion to adjourn at 8:35pm was made by Branigan, second Van Kampen. Ayes-5 Nays-0. Motion carried.

The next meeting of the Middlefield Town Board will be held March 8, 2022 at 7:00pm.

Beth Moakler  
Town Clerk

Resolution #1 of 2022

Town of Middlefield

PO BOX 961

Cooperstown, NY 13326

Climate Smart Community Resolution Modifying Resolution #8 of 2021 creating CSC Task Force & CSC Task Force Coordinator roles.

Whereas the Town of Middlefield is a registered Climate Smart Community noting that the Climate Smart Pledge was taken on April 13, 2021;

And Whereas a CSC Task Force acts as an advisory board or steering committee that advises and collaborates with the local government to accomplish plans, programs, and activities that are part of the CSC Certification program;

And Whereas the Climate Smart Community (CSC) Certification program offers a check-list of action items to be completed in order to gain a Bronze level, one of the first actions is to create a task force and a task force coordinator. The CSC Task Force goal will be to lead the Town of Middlefield toward Bronze level certification initially and eventually Silver and Gold. The local CSC coordinator is responsible for convening and managing the task force and verifying that the application is ready for submission.

And Therefore be it resolved that the Town of Middlefield authorizes the addition of William Ralston and Francis Harte to the Climate Smart Community Task Force consisting of Kelly Branigan, Jim Hill, Jeff Woeppel and a member of the Town of Middlefield Planning Board with Mr. Woeppel appointed the CSC Task Force Coordinator.

The appointment of the above individuals will be for a term of two years beginning February 9, 2022.

Approved by the Town Board: \_\_\_\_\_ Date: \_\_\_\_\_

Town Supervisor \_\_\_\_\_ Date: \_\_\_\_\_

Town Clerk \_\_\_\_\_ Date: \_\_\_\_\_