

Town of Middlefield
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The regular meeting of the Middlefield Town Board was opened by Supervisor Joe Harris at 7:00 pm. The minutes of the January 14, 2020 board meeting have been available for review. With clarifications made, a Motion to approve was made by Tabor, second Woeppel. Ayes-5 Nays-0. Motion carried.

Present: Supervisor Joe Harris, Town Council members Jeff Woeppel, Peg Leon, Bud Tabor and Kelly Branigan. Zoning Officer Neal Newman, Town Attorney David Clinton, Town Historian Les Rathbun, Planning Board members Andy Baugnet and Sydney Waller. Town Justice Donna Yerdon.

Privilege of the Floor: On March 15, 2020 a presentation from the Historical Association on the civil war will be held from 2-4pm. Town Historian Les Rathbun is requesting the use of the Town Hall. The board agreed.

Highway Superintendent's Report: A written report was submitted to the board by Highway Superintendent Brendan Kraham.

Planning Board Report- Chairman Sydney Waller gave a report to the board. New check lists and applications for minor, major, and simple subdivisions was created by Andy Baugnet. Copies will be made and kept in the meeting room for applicants and the Planning Board's use. A clearer definition of junk yard in the zoning law is being reviewed.

Zoning Officer's Report- Neal Newman gave a report to the board. The annual Wahl to Wahl junkyard permit requires the Town Supervisor's signature. On March 11, 2020, Zoning Officer Neal Newman will give a general overview of the SEQR process to all interested at the Town Hall.

Justice Report- Town Justice Donna Yerdon stated that the JCAP grant applied for was approved, but not for the entire amount submitted. The cost of four doors, painting the interior, security lighting outside, air and heating for town justice/town clerk offices was approved, but not all the labor costs to carry out

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the work. The amount awarded is approximately \$2000 short of labor costs applied for. A discussion was held on covering the shortfall, and having a contingency fund for future grants that may be applied for.

Assessor's Report- A written report was submitted by Assessor Kassie Cade Laymon. The financial report was distributed by email prior to the town board meeting.

Old Business- The Town still has not received a signed copy of the highway union contract.

New Business- The town clerk/tax collector audit was completed, as well as the Town Supervisor/Bookkeeper's. Those audits are on file at the Town. Councilman Woepple reviewed the Town's insurance policies with our insurer. Temporary Special Permit. Brewery Ommegang-Concerts. Masters & Men June 5, 2020, Avett Brothers July 23-24, 2020, The National August 1, 2020. A Motion to approve was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried. The Cherry Valley Fire contract was received and requires the Supervisor's signature. The Code of Ethics policy review was discussed. Town Attorney, Dave Clinton will start the process of repeal and replace for the Ethics Policy. Workplace Violence policy will be reviewed next. David will also be working on drafting the NYS Town Law 65 Notice of Defects.

Bills

General: Abstract 2-Vouchers 21-42 \$16,352.62. A Motion to approve was made by Leon, second Tabor. Ayes-5 Nays-0. Motion carried.

Highway: Abstract 2-Vouchers 20-35 \$55,811.53. A Motion to approve was made by Tabor, second Branigan. Ayes-5 Nays-0. Motion carried.

A Motion to adjourn at 8:47pm was made by Tabor, second Leon. Ayes-5 Nays-0. Motion carried.

Beth Moakler
Town Clerk

