

Town of Middlefield
December 8, 2020
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The regular meeting of the Middlefield Town Board was opened at 7:10pm by Supervisor Joe Harris. The minutes of the last town board meeting held November 10, 2020 have been available for review. A Motion was made to approve the minutes was made by Woepfel, second Branigan. Ayes-5 Nay-0. Motion carried. This meeting was also held by Zoom.

Present: Town Supervisor Joe Harris, Council member Bud Tabor, Town Attorney David Clinton, Zoning Officer Neal Newman. Council members Jeff Woepfel, Kelly Branigan, and Peg Leon joined by Zoom.

Highway Superintendent's Report- A written report was provided to the Board by Highway Superintendent Brendan Kraham. Brendan is working with FEMA on several projects, as well as continuing to work on culverts and ditches.

Financial Report- Budget adjustments were discussed, a copy of the proposed adjustments are attached to these minutes. The address for the receipt of the CHIPS checks has been corrected.

Planning Board Report- Sydney Waller gave a report to the Board. A candidate for the vacancy on the Board was put forth for town board approval.

Zoning Board Report- Neal Newman gave his report to the Board.

New Business- Policy review continues. The investment policy is next for review. The Town Supervisor, Bookkeeper, and Council member Jeff Woepfel met and discussed suggested budget adjustments. A list is attached to these minutes. A Motion to approve the budget adjustments was made by Tabor, second Woepfel. Aye-5 Nays-0. Motion carried. A Motion to approve payment for unused vacation time for a highway employee for 40 hours and to carry over 40 hours of vacation time for next year was made by Leon, second Tabor. Ayes-5 Nays-0. Motion carried. Information was received by the Supervisor regarding the Phoenix Mills Bridge being made into a pedestrian bridge by Rail Explorers. A Motion to approve Abby Rodd to the vacancy by Dick DeRosa

on the Planning

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Board for a seven year term, was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried. Fire Contracts were discussed. Town Attorney David Clinton spoke with Mike Hutcherson from our Insurance Company regarding liability for the town. An endorsement to our current policy will need to be on the 2021 policy.

Assessor's Report- A written report was provided to the Board.

Bills

General Bills- Abstract 12 Vouchers 217-233 in the amount \$27,246.55. A Motion to approve payment was made by Branigan, second Leon. Ayes-5 Nays-0. Motion carried.

Highway Bills- Abstract 12, Vouchers 185-204 in the amount of \$48,017.13. A Motion to approve payment was made by Tabor, second Leon. Ayes-5 Nays-0. Motion carried.

A Motion to adjourn at 8:30pm was made by Tabor, second Leon. Ayes-5 Nays-0. Motion carried.

Beth Moakler
Town Clerk