

**Town of Middlefield**  
**December 14, 2021**  
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The regular meeting of the Middlefield Town Board was opened at 7:03 pm by Deputy Town Supervisor Bud Tabor. The minutes of the November 9, 2021 town board meeting have been available for review. A Motion to approve was made by Woeppel, second Leon. Ayes-4 Nays-0. Motion carried.

Present: Deputy Town Supervisor Bud Tabor, Council members Jeff Woeppel, Peg Leon, Kelly Branigan. Zoning Officer Neal Newman, Town Historian Les Rathbun, David Karl. Highway Superintendent Brendan Kraham. Mary Leonard. Amy Wyant-OCCA. Town Attorney David Clinton, Planning Board Chair Sydney Waller.

**Privilege of the Floor-** A PDD modification from Mary Leonard of Carefree Gardens/Origins was submitted regarding modifying an area for additional parking. A map detailing the proposed lot was given to the board. Signage will in place, and a parking attendant will still be on site. The upper lot will be graveled. A gift was presented to Deputy Town Supervisor, Bud Tabor for his years of service to the Town.

**Justice Report-** Judge Yerdon’s books will be audited in January by Council member Woeppel, and incoming Town Supervisor Karl.

**Assessor-** Kassie Cade-Laymon is resigning effective 12/31/2021. She will assist in any transition needed.

**Highway Superintendent Report-** Fleet Inventory was discussed.

**Financial Report-** A report was distributed to the board by the bookkeeper.

**Planning Board Report-** Chairman Sydney Waller gave a report to the board. Planning Board member Marion Karl has submitted her resignation to the Board. The vacancy will be advertised in the Daily Star. Dorothy Rathbun, Chairman of the Zoning Board of Appeals, has submitted her resignation effective 12/31/2021. Dorothy has recommended Bill Gibson as Chairman.

**Zoning Officer Report-** Neal Newman gave his report to the board. Cyber security was discussed.

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**Attorney's Report-** Shipway Road closure. David Clinton discussed the turnaround easement between Ester M. Hayes, Mark Hayes, and Lance Hayes of 283 Hayes Road Cherry Valley in regards to the truck turnaround. That agreement has yet to be signed. David reviewed the parameters for ARPA funds, and will work with Council member Leon.

**New Business-** A Motion to accept the PDD change for Carefree Gardens in regards to making access to the upper parking lot and exit from that lot more defined was made by Woepfel, second Leon. Ayes-4 Nays-0. Motion carried. No bids were received for the fuel bid for 2022. A meeting for the shared services agreement by the County, will take place tomorrow.

### **Bills**

**General Bills-** Abstract 12. Vouchers 209-237 in the amount of \$32,971.44. A Motion to approve was made by Leon, second by Branigan. Ayes-4 Nays-0. Motion carried.

**Highway Bills-** Abstract 12. Vouchers 184-204 in the amount of \$91,242.08. A Motion to approve was made by Leon, second by Branigan. Ayes-4 Nays-0. Motion carried.

A Motion to adjourn was made by Tabor, second Leon. Ayes-4 Nays-0. Motion carried.

Beth Moakler  
Town Clerk