

Town of Middlefield
August 11, 2020
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The regular meeting of the Middlefield Town Board was opened by Supervisor Joe Harris at 7:00pm. The minutes of the last town board meeting held July 14, 2020 have been available for review. With no changes made, the minutes were approved with a Motion by Woepfel, second by Branigan. Ayes-5 Nays-0. Motion carried.

Present: Supervisor Joe Harris, Council members Jeff Woepfel, Peg Leon, Bud Tabor, Kelly Branigan. Highway Superintendent Brendan Kraham, Town Attorney David Clinton, Town Justice Donna Yerdon. Zoning Officer Neal Newman. Raymond Peretin.

Privilege of the Floor- Mr. Raymond Peretin who resides at the corner of Dubben Cross Rd and Rezen Rd. expressed concern over losing more of his yard due to ditching.

Highway Superintendent Report- The Dubben Cross Road bridge got a yellow flag for the deck from the State. The culvert on Darling Road needs an engineer's plan to proceed. Clarification needs to be obtained with the contract for the closing of the gravel bank. The Chicken Farm Hill Rd. issue with Mr. Charles Manners, was discussed. The town attorney will draft a letter for the highway superintendent to have the sheriff's office serve to Mr. Manners regarding obstruction of that road.

The financial report was distributed via email. The policy on unassigned fund balance was discussed. Councilman Woepfel is working on guidelines for that policy.

Planning Board Report- Zoning Officer Neal Newman was in attendance at the meeting, and gave a report.

Zoning Board Report- Zoning Officer Neal Newman gave his report to the board.

Attorney's Report- David Clinton gave a report to the board.

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New Business- Pursuing a JCAP grant to help resolve the town parking lot issues was discussed. The judge will do the paperwork, but the board would have to get the estimates. The street light conversion program was discussed. Councilman Tabor would like the Supervisor to contact that entity directly to verify. A letter was received from a resident of Butterbowl Road, and what he would like done to the road. The workplace violence policy was discussed. A final form of the policy will be sent, and voted on at the next meeting. A Motion to approve the existing sexual harassment policy was made by Woeppel, second Leon. Aye-5 Nays-0. Motion carried. The Standard Workday Resolution is being worked on by the Clerk.

Bills

General Bills- Abstract 8, Vouchers 139-153 in the amount of \$4,656.37. A Motion to approve was made by Branigan, second by Leon. Ayes-5 Nays. 0. Motion carried.

Highway Bills- Abstract 8, Voucher 116-132 in the amount of \$57,431.38. A Motion to approve was made by Tabor, second by Branigan. Ayes-5 Nays-0. Motion carried.

A Motion to adjourn at 9:20pm was made by Tabor, second Leon. Ayes-5 Nays-0. Motion carried. The next meeting of the Middlefield Town Board will be September 8, 2020 at 7:00 pm.

Beth Moakler
Town Clerk