

Town of Middlefield
April 9, 2024
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Bid Opening: The bid is for 2024 Lawn Mowing. One bid received. The bid is from Precision Cut for \$700 per month. A Motion to approve the bid was made by Peg Leon, seconded by Kelly Branigan. Ayes – 3, Nays – 0. Motion carried.

The regular meeting of the Middlefield Town Board was opened by Town supervisor, David Karl at 7:00 pm. The minutes of the last town meeting held March 12, 2024 presented. A motion to approve was made by Peg Leon and seconded by Kelly Branigan. Ayes-3, Nays – 0. Motion carried.

Present: Town Supervisor David Karl, Council members Jeff Woeppel, Kelly Branigan, Peg Leon. Town Attorney David Clinton, Highway Superintendent Brendan Kraham, Zoning / IT officer Neal Newman, Sydney Waller, Curt Terrano, Christina Bourgeois, Carol Kennedy.

Privilege of the Floor. Curt Terrano presented a lot line adjustment to remove a lot line, tax map # 195.00-1-2.01 and add to tax map# 193.00-1-2.02. The Planning Board had reviewed and approved. Motion to approve the lot line adjustment was made by Peg Leon, seconded by Kelly Branigan. Ayes – 3, Nays – 0. Motion carried.

Financial Report

Deposits and Receipts – Report distributed.

Financial report from bookkeeper – Jeff identified an amount on the Highway Balance sheet that needs clarification. Dave Karl will inquire. May possibly be the Ottaway Road project.

Highway Superintendent's Report

Brendan Kraham presented two quotes for a replacement pressure washer. One quote is \$4,496.50 and second is \$6,400.00 Motion to accept the first quote by NAPA Auto parts made by Kelly Branigan, seconded by Peg Leon. Ayes-3, Nays-0. Motion carried.

The Tire and White Goods Day is scheduled for May 11, 2024, 8 am – noon. A notice will be place in the Daily Star and on the website. Motion to approve the event was made by Kelly Branigan, seconded by Peg Leon. Ayes – 3, Nays – 0. Motion carried.

Surplus equipment - Three (3) dump boxes came with County trucks when purchased. Brendan Kraham proposed advertising to sell these unused boxes. Also, advertise truck parts from damaged truck. Motion made by Peg Leon, seconded by Kelly Branigan. Ayes – 3, Nays-0. Motion carried

284 Agreement for review. Motion made to approve the agreement made by Peg Leon, seconded by Kelly Branigan. Ayes – 3 Nay – 0. Motion carried.

Planning Board Report – David Clinton attended the Planning Board meeting to review, discuss and advise concerning ADU language. Edits will be made and reviewed again before coming to the Board. Curt Terrano lot line adjustment presented to Board.

Zoning Officer's Report – Neal Newman provided his written/ verbal report.

IT Officer's Report – Zoom meeting capability will be renewed.

Attorney's Report – No report.

Committee Report

Watershed Supervisory Committee – Dave Karl and Neal Newman has a scheduled meeting within a few weeks. The copy of former 2008 Town of Otsego MOA distributed. The Town of Middlefield does not have the capability or expertise to do the oversight.

Planning - no report

Highway – Peg Leon and Brendan Kraham completed an equipment list. Peg Leon thanked Brendan for his assistance.

Finance – no report

Bldg./Grounds – Jeff Woepfel stated that an estimate for the schoolhouse repairs is close. Possible grant opportunity exists and may be submitted late summer/ early fall.

Union- no report

Climate Smart Community – Jeff distributed meeting minutes of April 5 of the CSC task force. Jeff presented three items that are part of the CSC agenda.

1. Highway Fleet Inventory for submission. There is an opportunity for a grant of \$10,000. There is a 90-day timeline to spend the grant money Peg Leon suggested that money be spent on garage insulation and weatherizing as an energy saving project. The Board would like more information before any action.
2. A scoping document for a Clean Heating and Cooling Campaign for educational process to encourage adoption of new, innovative technologies to generate value and savings for consumers while advancing the state's clean energy goals. This can lead to grant opportunity. Motion to approved the education, with no cost to Town, made by Peg Leon, seconded by Kelly Branigan. Ayes – 3 Nays – 0. Motion carried.
3. Opportunity to work with the County Planner and MVEDD and County Planning Dept on a NYS Climate Smart Communities grant to complete greenhouse gas inventories in Middlefield. MOU required. Board agreed to table this pending more information.

ARPA Committee report – Peg Leon distributed the report. Jeff Woepfel and Brendan Kraham will organize a group of interested parties to make recommendations to the Town Board before installation.

Comprehensive Plan Committee – Postcards have been mailed on April 8, 2024 and information on website for comment.

Old Business

Highway Department Equipment List – completed by Peg Leon and Brendan Kraham and distributed.

Policy reviews – No policies. Jean Schifano agreed to compile a list for Board review.

New Business

County Highway 52 – resident contacted Jeff Woepfel of concern with continued speeders. The Board discussed the Boards responsibility because this is a county road. Neal Newman will change the verbiage on the one sign.

Temporary Special Permit – Middlefield Historical Society Yearly Events. Motion made to approve made by Kelly Branigan, seconded by Peg Leon. Ayes – 3 Nays – 0. Motion carried.

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Monthly Bills Review

Highway bills – Abstract 4. Vouchers 39-55 \$29,320.93 Motion to approve made by Kelly Branigan, seconded by Peg Leon. Ayes – 3 Nays – 0. Motion carried.

General Bills – Abstract 4. Vouchers 62-87 \$43,921.59. Ayes – 3, Nays-0 Motion carried.

Comments, announcements and other business. – none.

A motion to adjourn at 8:28 pm made by Peg Leon, seconded by Kelly Branigan. Ayes -3 Nays -0. Motion carried.

Respectfully,

Jean Schifano
Town Clerk.