

**Town of Middlefield**  
**April 13, 2021**  
**Page 1**

The public hearing was opened at 7:05 pm by Supervisor Harris for the purpose of hearing comment on the minor subdivision of Lynda Selover, tax map 116.00-1-42.03. Original size of lot 90.59 acres, after subdivision two lots 67.71 & 22.88 acres. With no comments made, the hearing was closed with a Motion by Tabor, second by Leon. Ayes-5 Nays-0. Motion carried.

The regular meeting of the Middlefield Town Board was opened at 7:10pm by Supervisor Joe Harris. The minutes of the last town board meeting held March 9, 2021 have been available for review. With no changes made, the minutes were approved with a Motion by Woeppel, second by Leon. Ayes-5 Nays-0. Motion carried.

Present: Supervisor Joe Harris, Council members Jeff Woeppel, Peg Leon, Kelly Branigan, and Bud Tabor. Highway Superintendent Brendan Kraham. The meeting was also available by Zoom.

**Highway Superintendent's Report-** Brendan gave a report to the Board. The highway 284 agreement was submitted. \$232,625.86 is available for CHIPS this year. An additional \$46,641.00 is being requested to pave Rezen Road. The culvert on Ottaway Road was looked at by an engineer. Brendan will get another engineer to look at it due to cost.

**Financial Report-** The financial report was sent by the bookkeeper via email. A priority list for equipment, replacement time, and cost will be formulated by Highway Superintendent Brendan Kraham. A list of building needs, priority, and costs will be formulated by the highway committee (Jeff Woeppel, Kelly Branigan) as well as the Town Supervisor Joe Harris.

**Planning Board Report-** William Buck. Simple subdivision. Tax map 117.00-1-2.06 Lot size before 13.2 acres, after simple subdivision 4.6 & 8.55 acres. The second half of the EAF was completed by the Board. A Motion for a negative declaration was made by Leon, second Tabor. Ayes-5 Nay-0. Motion carried. A Motion to approve this simple subdivision was made by Tabor, second Woeppel. Ayes-5 Nays-0. Motion carried.

Sammy & Barbara Bayes. Simple Subdivision. Tax map 85.00-1-21.00. 21.649 acres. After simple subdivision 8.737 & 12.913. A Motion to approve was made by Leon,

second by Branigan. Ayes-5 Nays-0. Motion carried.

**Town of Middlefield**

**April 13, 2021**

**Page 2**

Lynda Selover. Minor Subdivision 116.00-1-42.03. Lot size 90.59. After minor subdivision 67.71 & 22.88. A Motion to approve was made by Leon, second Tabor. Ayes-5 Nays-0. Motion carried.

**Zoning Officer's Report-** Neal Newman gave his report to the Board.

**Attorney's Report-** No Report

**Old Business-** A Motion to approve **Resolution # 4 of 2021**, which states that the Middlefield Town Board formally requests the Middlefield Planning Board begin the Middlefield Master Plan review process of the current Master Plan. Motion by Leon, second Woeppel. Ayes-5 Nays-0. Motion carried. **Resolution # 5 of 2021** Climate Smart Communities Pledge. A Motion to approve was made by Woeppel, second Leon, Ayes-5 Nays-0. Motion carried.

All Town policies were reviewed, and are as follows: Code of Ethics, Operational Norms, Sexual Harassment, Workplace Violence, Guidelines for Financial Management, Procurement, Investment, and Public Employer Health Emergency Plan. A Motion to approve all policies as written was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried.

**New Business-** Tire and White Goods Day will be held on May 8, 2021 from 8-12. The use of the town website for community education and announcements, as well as formally naming an IT position for the Town was discussed. The implementation, as well as follow through of the Public Employer Health Emergency Plan as it pertains to the Highway Department was discussed due to closures due to Covid, and exposure to Covid.

**Temporary Special Permits-** SPCA. Fetching Brews 5k/10k. Brewery Ommegang to the Milford Town Line. 6/19/21. A Motion to approve was made by Tabor, second by

Leon. Ayes-5 Nays-0. Motion carried.

Sydney Waller-Art Show. April 16, 2021 4-6 and April 17, 2021 11-2. A Motion to approve was made by Leon, second by Tabor. Ayes-5 Nays-0. Motion carried.

## **Town of Middlefield**

**April 13, 2021**

**Page 3**

Farmer's Museum. Junior Livestock. 7/11-7/13, 2021. An insurance certificate will be sent in May. A Motion to approve with the condition of receiving the insurance certificate, was made by Tabor, second Woeppel. Ayes-5 Nays-0. Motion carried.

A Motion to approve the Highway 284 agreement as written was made by Tabor, second Branigan. Ayes-5 Nays-0. Motion carried.

2021 Lawn Care. One bid was received for the 2021 season. Precision Cut- Andrew Pokorny. \$700 per month for cemeteries, and lawns. A Motion to approve was made by Leon, second Tabor. Ayes-5 Nays-0. Motion carried.

## **Bills**

**General Bills-** Abstract 4, Vouchers 60-82 in the amount of \$8,328.87. A Motion to approve was made by Tabor, second Leon. Ayes-5 Nays-0. Motion carried.

**Highway Bills-** Abstract 4, Vouchers 36-57 in the amount of \$47,287.44. A Motion to approve was made by Tabor, second Branigan. Ayes-5 Nays-0. Motion carried.

A Motion to adjourn at 9:00 pm was made by Tabor, second Branigan. Ayes-5 Nays-0. Motion carried.

Beth Moakler  
Town Clerk