



AGENDA
MIDDLEFIELD TOWN BOARD MONTHLY MEETING
AUGUST 13, 2024

PUBLIC HEARINGS

Accessory Dwelling Units (ADU) - (Zoning Law Amendment)
2024 Comprehensive Plan revision

Minutes of the July 9, 2024 meeting for approval

Privilege of the Floor - petitions and other communications addressed to the Board
(In the interest of time, be brief. Please make presentations as concise as possible)

Financial Report

Deposits and Receipts report and Financial report from bookkeeper

Highway Superintendent's Report

Planning Board Report

Zoning Officer's Report

IT Officer's Report

Attorney's Report

Committee Reports

Planning:	Karl / Van Kampen
Highway:	Leon / Branigan
Finance:	Branigan / Karl
Bldg/Grounds:	Woeppel / Leon
Union:	Branigan / Karl
Climate Smart Community	Woeppel
ARPA Committee report:	Leon/Van Kampen

Old Business

Policy Reviews	Investment Policy
	Procurement Policy

New Business

No new business

Temporary Special Permits

Monthly Bills Review - Abstract 8-2024

Comments, announcements and other business

Adjournment - Next Meeting Date: Tuesday, September 10, 2024, 7:00pm Middlefield Townhall

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AGENDA - MIDDLEFIELD TOWN BOARD MONTHLY MEETING – JULY 9, 2024

Policy Review Schedule

Policy Number	Policy Title	Original Approval Date by Town Board	Last Date Reviewed and Approved	Review at Town Board meeting	TB member responsible for revising
1	Code of Ethics	7/14/2020	6/11/2024	6/11/2024	D Karl
2	Operational Norms	7/14/2020	6/11/2024	6/11/2024	K Branigan
3	Sexual Harassment	8/11/2020	6/14/2022	7/9/2024	J. Woepfel
4	Workplace Violence	9/8/2020	6/14/2022	7/9/2024	P Leon
5	Guidelines for Financial Management	9/8/2020	8/9/2022	7/9/2024	J P VanKampen
7	Investment	2/9/2021	8/9/2022	8/13/2024	J. Woepfel
6	Procurement	10/13/2020	11/8/2022	8/13/2024	K Branigan
8	Public Employee Health Emergency Plan	2/9/2021	12/13/2022	9/10/2024	D Karl
9	Data Breach Response Policy	6/14/2022		9/10/2024	P Leon
	D.O.T. Drug and Alcohol	12/23/1995		TBD	Review not required*
	Grievance Procedure	2/10/2015		TBD	Review not required*
	Employee Termination and Suspensions	12/8/2015		TBD	Review not required*

* Included in the Collective Bargaining Agreement (expires 12/31/2025)