



AGENDA
MIDDLEFIELD TOWN BOARD MONTHLY MEETING
JUNE 11, 2024

Minutes of the May 14, 2024 meeting for approval

Slater Lot Line Adjustment

Privilege of the Floor - petitions and other communications addressed to the Board
(In the interest of time, be brief. Please make presentations as concise as possible)

Financial Report

Deposits and Receipts report

Financial report from bookkeeper

Highway Superintendent's Report

Planning Board Report

Zoning Officer's Report

IT Officer's Report

Attorney's Report

Committee Reports

Planning:	Karl / Van Kampen
Highway:	Leon / Branigan
Finance:	Branigan / Karl
Bldg/Grounds:	Woepfel / Leon
Union:	Branigan / Karl
Climate Smart Community	Woepfel
ARPA Committee report:	Leon/Van Kampen

Old Business

Policy Reviews	Code of Ethics
	Operational Norms

New Business

Resolution # 5 of 2024	Standard Workday and Reporting
TB Comprehensive Plan Review	SEQR clock starts
	30 days to name lead agency
	Public hearing at July meeting
	20 days to determination
	Start 239 review

Temporary Special Permits

Monthly Bills Review - Abstract 6-2024

Comments, announcements and other business

Adjournment - Next Meeting Date: Tuesday, July 9, 2024

AGENDA - MIDDLEFIELD TOWN BOARD MONTHLY MEETING - JUNE 11, 2024

Policy Review Schedule

Policy Number	Policy Title	Original Approval Date by Town Board	Last Date Reviewed and Approved	Review at Town Board meeting	TB member responsible for revising
1	Code of Ethics	7/14/2020	5/10/2022	6/11/2024	D Karl
2	Operational Norms	7/14/2020	5/10/2022	6/11/2024	K Branigan
3	Sexual Harassment	8/11/2020	6/14/2022	7/9/2024	J. Woepfel
4	Workplace Violence	9/8/2020	6/14/2022	7/9/2024	P Leon
5	Guidelines for Financial Management	9/8/2020	8/9/2022	7/9/2024	J P VanKampen
7	Investment	2/9/2021	8/9/2022	8/13/2024	J. Woepfel
6	Procurement	10/13/2020	11/8/2022	8/13/2024	K Branigan
8	Public Employee Health Emergency Plan	2/9/2021	12/13/2022	9/10/2024	D Karl
9	Data Breach Response Policy	6/14/2022		9/10/2024	P Leon
	D.O.T. Drug and Alcohol	12/23/1995		TBD	
	Grievance Procedure	2/10/2015		TBD	
	Employee Termination and Suspensions	12/8/2015		TBD	

MAILING ADDRESS:
P.O. BOX 961
COOPERSTOWN, NY 13326

www.middlefieldny.org
+1.607.547.5093