

**Town of Middlefield**  
**September 12, 2023**  
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The regular meeting of the Middlefield Town Board was opened at 7:00pm by Town Supervisor Dave Karl. The minutes of the last town board meeting held August 8, 2023, have been available for review. A Motion to approve the minutes as written was made by Woepfel, second Pindar. Ayes-5 Nays-0. Motion carried.

Present: Town Supervisor Dave Karl, Council members Peg Leon, Kelly Branigan, Jen Pindar, and Jeff Woepfel. Highway Superintendent Brendan Kraham, Zoning/IT Officer Neal Newman, Town Attorney David Clinton. Bud Tabor, Jean Schifano, Maureen Murray, Doug Roberts, Mike Fink, Sydney Waller.

**Highway Superintendent:** Butterbowl Road work is in progress. Springfield Hill Road is next. Brendan would like to order a complete truck. Quotes were obtained from Burr Truck, and Henderson Product Inc. \$166,801.22 and \$126,052.00 respective. This will have to be put out to bid. Brendan will be away from 9/30-10/20.

**Financial Report-** The financial report was distributed to the board by the bookkeeper, and the monthly receipts and deposits were distributed by the Town Supervisor.

**Planning Board Report-** Planning Chair. Sydney Waller gave her report to the Board.

**Zoning /IT Officer Report-** Neal Newman gave his report to the Board.

**Attorney's Report-** The Zoning law amendment is complete. The Civil Service information requested by the County was discussed. A letter will be sent by the Town Attorney with a copy to the head of the Personnel Department.

**Committee Reports: Highway:** Vehicles and Equipment lists are being compiled, as well as road maintenance lists. A letter regarding an extension for the FEMA repair of Sibley Gulf letter was sent by the Town Supervisor. **Finance Committee:** September 27, 2023 at 5pm for the Budget Workshop. **Building and Grounds:** The building has been power washed, and the sign repainted. Estimates for a new septic system will be obtained. School house-painting quotes will be needed. **Climate Smart:** Jeff gave an update.

**Old Business-** Zoning Law amendment pertaining to cannabis. The 2<sup>nd</sup> and 3<sup>rd</sup> part of the EAF was read and answered during the meeting by the Town Board. No environmental impact was seen, so Part 3 was unnecessary to complete. It was a negative declaration. SEQR is completed. **Local Law #4 of 2023** amending the Town Zoning Law pertaining to cannabis. A Motion to approve was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried.

**New Business-** Middlefield Fire Department ARPA funding was discussed. Bud Tabor, Doug Roberts, and Mike Fink were present on behalf of the Middlefield Volunteer Fire Department, and spoke to the items which are on their wish list. The UTV Polaris is on a government contract for \$50,605.67. The board will take this information under consideration.

### **Bills**

**General Bills-** Vouchers 143-163 in the amount of \$17,029.85. A Motion to approve was made by Leon, second Branigan. Ayes-5 Nays-0. Motion carried.

**Highway Bills-** Vouchers 94-117 in the amount of \$297,651.01. A Motion to approve was made by Branigan, second by Woeppel. Ayes-5 Nays-0. Motion carried.

A replacement for Health Officer for Dr. John Dier was discussed. A Motion to appoint Dr. Lou Priem to that position was made by Woeppel, second Leon. Ayes-5 Nays-0. Motion carried.

A Motion to adjourn at 8:35 pm was made by Woeppel, second Branigan. Ayes-5 Nays-0. Motion carried.

The next meeting of the Middlefield Town Board will be the budget workshop on Wednesday, September 27, 2023 at 5:00 pm, and then on October 10, 2023 at 7:00pm for the regular town board meeting.

Beth Moakler  
Town Clerk