

Town of Middlefield
January 9,2024
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The regular meeting of the Middlefield Town Board was opened by Town Supervisor David Karl at 7:00pm. The minutes of the last town board meeting held December 12, 2023 amended to include Fixed Price option to Buell Fuel. A Motion to approve was made by Kelly Branigan and second by Peg Leon. Ayes-4 Nays-0. Motion carried.

Present: Town Supervisor Dave Karl, Council member Kelly Branigan, Peg Leon, Jen Pindar. Highway Superintendent Brendan Kraham, Zoning/IT Officer Neal Newman, Sydney Waller, Maureen Murray

Organizational Meeting

Resolutions

#1 of 2024

To authorize the Town Supervisor to pay, prior to audit by the Board: Utilities, insurance, payroll, legal ads, approved contracts of less than one year duration, and prepaid bills Pursuant to New York Consolidated Laws, Town Law – TWN s 118. Forms of claims.

#2 of 2024

To participate in State and County Contracts for fuel, heating, paving, bridge repair, and office supplies.

#3 of 2024

To approve the audit of the Town Justice performed January 4, 2024 by David Karl and Peggy Leon.

#4 of 2024

To authorize expenditure of ARPA funds to support testing of Otsego Lake Water by Upstate Freshwater Institute.

Contracts

Fire: Middlefield FD Motion to approve by Kelly Branigan, second Jen Pindar. Ayes – 4 Nay- 0

Cooperstown FD Motion to approve by Peg Leon, second Jen Pindar. Ayes- 4 Nays – 0.

Milford FD Motion to approve by Peg Leon, second Jen Pindar
Ayes-4 Nays-0

SPCA Motion to approve Peg Leon, second Jen Pindar. Ayes-4 Nays-0

Dog Control Officer Motion to approve Peg Leon, second Kelly Branigan
Ayes-4 Nays-0

Time and Place for regular Town Board Meetings:

Second Tuesday each month at 7:00 pm, Middlefield Town Hall, 3517 County Road #35

Appointments by the Town Board and Highway Superintendent:

Board of Review – David LaDuke – term expired 9/23, 5-year term

Historian (appointed annually) – Les Rathbun

Board of Ethics (appointed annually) – David Bliss, Peggy Leon, Karen Streck

Health Officer (appointed annually) – Dr. Lou Priem

Attorney (appointed annually) – David Clinton

Dog Control Officer (appointed annually) – Robert Jorgensen

Zoning Officer (appointed annually) - Neal Newman

Deputy Supervisor – Councilwoman Peggy Leon

Registrar of Vital Stats/ Records Mgmt. (appointed annually) – Jean Schifano

Bookkeeper – Karen Kropp

Deputy Highway Superintendent (appointed annually) – Shane Young

Official Depository:

Supervisor: Bank of Cooperstown

Town Clerk: NBT Bank

Town Collector: NBT Bank

(or their successors)

Legal Paper – The Daily Star

Pay Schedule:

Biweekly – Hwy crew, Hwy Supr., Clerk/Collector, Bookkeeper.

Monthly – Attorney, Justice, Zoning officer, Supervisor.

Semi-annually – Town Board

Annually – Registrar of Vital Stats/Records Mgmt, Historian

Salaries are as appropriated by Budget

Mileage – IRS rate in effect.

Committee Assignments

Planning:

Karl/ van Kampen

Highway:	Leon/ Branigan
Finance:	Branigan/ Karl
Bldg/Grounds	Woepfel / Leon
Union:	Branigan/ Karl
Climate Smart Community	Woepfel

Agenda
Middlefield Town Board Monthly Meetings
January 9, 2024

Regular Meeting

Privilege of the Floor No public comments.

Opening of Bids Septic System

Stocking Stalls	\$26165.00	No non-collusion form
Trinity Construction	\$93,153.00	
Double M Industry	\$44,870.30	
R & B Excavation	\$27,366.11	No non-collusion form

The Board took no Action

Highway Superintendent’s Report. The cost for the new plow was higher than estimated due to extra equipment needed.

Pole Barn Estimate:

G and Zoe Construction	\$13,000
Art Hubbell Gen Cont.	\$12,500
Tabor Construction	\$13,250
M&M	\$14,800

The Board took no Action

Financial Report

Deposits and Receipts report was sent by Dave Karl
 Financial Report was distributed to the Board by the bookkeeper

Planning Board Report – Chairman Sydney Waller gave a report to the Board
 Boundary Lot Line Adjustment Application, McCrea FamilyTrust, County Highway 33, Cooperstown, NY Tax Map #1, 86.00-1-1.01; #2 86.00-1-1.02 was reviewed by the Board and Approved.

Zoning Officer/ IT Report – Neal Newman gave a report to the Board.

Attorney’s Report-No report

Committee Reports

Planning: Karl/van Kampen – No report

Highway: Leon/Branigan- No report

Finance: Leon/Karl- No report

Bldg/Grounds: Woepfel/Karl – No report

Union: Branigan/Karl- No report

Climate Smart Community: Woepfel – No report

ARPA: Leon/van Kampen Peg sent a report on amount remaining and earmarked requests. Get There Program requested \$500 for advertisement. Motion to approve Peg Leon, second Jen Pindar. Jen will contact Otsego Rural Housing per their request.

Old Business:

Septic System: Septic Bids received. The Board took no action

ZBA or Planning Board Candidates- Application for Planning board received by Carol Kennedy. Motion to approved by Peg Leon, second Kelly Branigan. Ayes -4 Nays -0

Jeff Woepfel responded to Bill Michaels email about Lake water level.

New Business:

Clerk and Supervisor audits are scheduled.

Temporary Special Permits – No permits

Bills

General Bills Abstract 23. Vouchers 229-246 in the amount of \$93,529.15 A Motion to approve was made by Peg Leon, second Jen Pindar. Ayes – 4 Nays 0 Motion carried. Abstract 1. Vouchers 1 -4 in the amount of \$1,596.92. A motion to approve was made by Kelly Branigan, second by Jen Pindar. Ayes -4 Nays -0.

Highway Bills. Abstract 23. Vouchers 175-190 in the amount of \$43,101.88. A motion to approved was made by Kelly Branigan, second Peg Leon. Ayes – 4 Nays – 0. Abstract 1. Vouchers 1-5 in the amount of \$13,392.92. Motion to approve was made by Jen Pindar, second by Peg Leon. Ayes – 4 Nays – 0.

Comments, announcements, and other business

No comments, announcements or other business.

A motion to adjourn at 8:15 pm was Peg Leon, second by Jen Pindar. Ayes – 4 Nays – 0. Motion carried.

Next meeting Tuesday, February 13, 2024

Jean Schifano
Town Clerk